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Meeting Minutes 05-23-2013

Arlington Contributory Retirement Board
Meeting Minutes for May 23, 2013
At the Town Hall Annex
Second Floor Meeting Room

Board members present: Chairman John Bilafer, Richard Keshian, Ken Steele, Ruth Lewis and Kenneth Hughes

Guest: Mrs. Susan Blomquist and Mrs. Ruth Dunn

Call to order Regular Monthly Meeting

Chairman Bilafer called the meeting to order at 4:30 P.M

Susan Blomquist would like to discuss with the Board her membership start date

Mr. Greco gave the Board the background as presented to him. Ms Blomquist was hired in September 2003 to run the babysitting at the Hardy School. At that time the Mr. Greco was told by payroll at that time that this was not a permanent position and as such the position did not qualify for retirement benefits. Mr. Greco told the Board that when he had circulated the new retirement supplemental regulations that he was contacted by the School Human Resource Officer Rob Spiegel. Mr. Spiegel told Mr. Greco felt that Ms Blomquist and Ms. Ruth Dunn met the requirement for membership and did not know that Ms Blomquist was not in the retirement system because she was receiving health insurance benefits. Mr. Spiegel sent Ms Blomquist, Mr. Greco and the Board an appointment letter for Ms Blomquist effective April 1, 2013 the date on the new regulations to begin Ms Blomquist's membership in the retirement system. Upon receipt of the appointment letter Ms Blomquist contacted Mr. Greco several times by phone and meetings in the retirement office and at that time the oldest appointment letter Ms Blomquist could produce was a September 2005 letter even though payroll records indicated that health insurance was deducted from 2003 to the present. Mr. Greco recommended to the Board that if the board or employer erroneously failed to take retirement deductions from such regular compensation, the member would be entitled to purchase that creditable service (without interest) under M. G.L. c. 32, § 20(5)(c) back to September 2005. Mr. Greco also told the Board that because there were payroll records going back to 2003 that Ms. Blomquist could do a make-up payment for September 2, 2003 to June of 2005. The Chairman then invited Ms. Blomquist to address the Board. Ms. Blomquist told the Board that she had left another job in 2003 to take this position and at no time was she told that this was not a permanent position. Ms. Blomquist then told the Board that after a week on the job her husband lost his job and Ms. Blomquist was able to receive health care benefits for her family something that would not indicate that the position was not permanent. Ms. Blomquist then submitted to the Board an appointment letter she was able to obtain about four days before the meeting but had not given to Mr. Greco or the Board. After reviewing the appointment letter date August 28, 2003 and appointing Ms. Blomquist on September 2, 2003 Mr. Steele made a motion under M. G.L. c. 32, § 20(5) (c) the Board allow Ms Blomquist to start the process of purchasing her time back interest free within 90 days and establish her membership as of September 2, 2003, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Ruth Dunn would like to discuss with the Board her membership start date

Mr. Greco gave the Board the background as presented to him. Ms Dunn worked in the babysitting at the Hardy School with Ms. Blomquist from September 2003 to June 2009. In September 2009 the program expanded to Arlington High School. Ms Dunn was appointed as the Lead Day Care Teacher of the program at Arlington High School. Retirement once again was not informed or notified. School Human Resource Officer Rob Spiegel told Mr.

Greco felt that Ms. Ruth Dunn also met the requirement for membership though she does not receive health care because her husband works for the Town of Arlington and carries the benefits. On April 1, 2013 Ms. Dunn was appointed to Lead Teacher and was now eligible to be a member of the retirement system. Ms Dunn then met with Mr. Greco twice and produced the appointment letter from September 8, 2009 appointing her to the Lead Day Care Teacher. Mr. Greco recommended to the Board that if the board or employer erroneously failed to take retirement deductions from such regular compensation, the member would be entitled to purchase that creditable service (without interest) under M. G.L. c. 32, § 20(5)(c) back to September 8, 2009. Mr. Greco also told the Board that because there were payroll records going back to 2003 that Ms. Dunn could do a make-up payment for the time she worked back to September 2003 to June of 2009. The Chairman then invited Ms. Dunn to address the Board. Ms. Dunn told the Board that she had left another position and was never led to believe this position was not permanent. Ms. Dunn told the Board that she work everyday though not full time with Ms. Blomquist. Ms. Blomquist confirmed this and told the Board that she had encouraged Ms. Dunn to take over the program at the high school. Ms. Dunn is aware that she at this point does not have anything in writing like Ms. Blomquist but was there from September 2003. The Chairman told Ms. Dunn that at this point the Board could only vote back to the September 8, 2009 date but if she was to find or be able to produce documentation to confirm her permanent appointment then she is welcome to submit it and come before the Board again. Mr. Keshian made a motion under M. G.L. c. 32, § 20(5)(c) the Board allow Ms Dunn to start the process of purchasing her time back interest free within 90 days and establish her membership as of September 8, 2009, seconded by Mr. Steele. The motion was approved by unanimous vote.

Motion and vote on January and February 2013 Trial Balances

After review and discussion Ms. Lewis made a motion to approve the January and February 2013 Trial Balances, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and vote to approve Expense Warrants 13 and 14

After review and discussion Ms. Lewis made a motion to approve expense Warrants 13 and 14 for payment, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and vote to approve April 2013 Minutes

After review and discussion Ms. Lewis made a motion to approve the April 2013 Minutes, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion to approve New Member Applications for Brad Barahona, Susan Blomquist Ruth Dunn and Edwin Fields

After review and discussion Ms. Lewis made a motion to approve New Member Applications for Brad Barahona, Susan Blomquist Ruth Dunn and Edwin Fields, seconded by Mr. Hughes. The motion was approved by unanimous vote.

	<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Brad Barahona	05/14/2013 9+2%	Bus Driver		
Susan Blomquist	04/01/2013 9+2%	APSCP Facilities Mgr		
Ruth Dunn	04/01/2013 9+2%	Lead Teacher Day Care		
Edwin Fields	04/29/2013 9+2%	Economic Development		Planner

Motion and vote on retirement application for James Foley, John Flood, Louise Crosby, Warren Smith, Phyllis Brown, Pat Plaggee, Linda Garrity. After review and discussion Ms. Lewis made a motion to approve James Foley, John Flood, Louise Crosby, Warren Smith, Pat Plagge, Phyllis Brown and Linda Garrity applications for retirement, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Name	DOB	Creditable Service	Group	Dept/Pos	Vet Status	Retirement Option	Date
James Foley	12/31/1967	20 years 1 Months	4	Fire/Firefighter	N	A	5/22/2013
John Flood	5/18/1945	12 years 1 Month	1	DPW/Building Maintenance Supervisor	N	C	6/11/2013

Louise Crosby	06/13/1946	20 years 10 Months	1	Library/Para Professional	N	A	6/19/2013
Warren Smith	06/10/1950	40 years 7 Months	1	Library/Senior Library Assistant	N	C	6/22/2013
Pat Plagge	06/02/1937	25 years 8 Months	1	School/ Administrative Assistant	N	B	6/29/2013
Phyllis Brown	01/26/1947	31 years 4 Months	1	Arlington Youth Counseling Service/Director	N	C	7/4/2013
Linda Garrity	09/03/1944	28 years 1 Months	1	School/ Administrative Assistant	N	C	9/05/2013

Motion and vote on a refund of accumulated deductions for Emily Gorovitz in the amount of \$ 351.23. Ms. Gorovitz had 4 months of creditable service.

After review and discussion Ms. Lewis made a motion to approve refund of accumulated deductions for Emily Gorovitz in the amount of \$ 351.23, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and vote on a refund of accumulated deductions for Caleb Stone in the amount of \$ 441.66. Mr. Stone had 3 months of creditable service.

After review and discussion Ms. Lewis made a motion to approve refund of accumulated deductions for Caleb Stone in the amount of \$ 441.66, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and vote on a rollover of accumulated deductions for Sarah Froio in the amount of \$ 6,259.59. Ms. Froio had 3 years 7 months of creditable service.

After review and discussion Ms. Lewis made a motion to approve a rollover of accumulated deductions for Sarah Froio in the amount of \$ 6,259.59, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and vote on accidental disability application for Anthony Giannino

After review and discussion Mr. Steele made a motion that based on the submitted application the approve the application for disability to begin the process of Mr. Giannino proceeding to an independent medical panel, seconded by Ms. Lewis. The motion was approved by unanimous vote.

New Business

Schedule Meeting Dates for June July and August

The Board agreed to June 27, 2013, July 18, 2013 and August 29, 2013 at 4:30 PM

Date for PRIT to attend a Board Meeting

The Board agreed to invite the PRIT representative to the July 18, 2013 meeting.

Adjourn

At 6: 25 Mr. Steele made a motion to adjourn, seconded by Mr. Hughes. The motion was approved by unanimous vote.